

TITLE: Business Partnership Scholarship		EFFECTIVE DATE: 3/23/23
CLASSIFICATION: <input type="checkbox"/> Guideline <input checked="" type="checkbox"/> Policy/Procedure <input type="checkbox"/> Protocol <input type="checkbox"/> Plan		REVISION DATE:
POLICY TYPE: <input checked="" type="checkbox"/> Department Specific <input type="checkbox"/> Organization-Wide	POLICY OWNER: CMH Foundation	NEXT REVIEW DATE: 1/26/2026
APPLIES TO: Anyone handling/distributing CMH Foundation Scholarships		APPROVED BY: CMH Foundation Board

PURPOSE:

The Business Partnership Scholarships was established to assist students, who are already involved with Sarah D. Culbertson Memorial Hospital through the Business Partnership program during their senior year of high school, to obtain post-high school education in healthcare courses of study.

POLICY STATEMENT:

Scholarship amount shall be determined each year as deemed by the CMH Foundation Board of Directors after reviewing the investment portfolio. Scholarships may be used at an accredited college, university, or vocational/technical school. Scholarships shall be awarded competitively based on applicant merit, without reference to race, sex, religion, national origin, or physical handicap. Scholarships are not intended to constitute compensation for past, present, or future services, nor as an inducement to accept future employment. *Scholarships may be granted outside of the process at the discretion of the Foundation Board.*

A. Eligibility

- 1) Applicants must be current high school seniors at Rushville-Industry High School and enrolled in the business partnership program at Sarah D. Culbertson Memorial Hospital.
- 2) Applicants must be either accepted into or currently enrolled in a healthcare curriculum at an accredited college, university, or vocational/technical school during the academic year for which the scholarship is given.

B. Application Process

- 1) An application process shall be undertaken annually, leading toward the selection of recipients in the spring of each year.
- 2) Applicant shall complete the attached application form entitled "CMH Foundation Scholarship Application."
- 3) The applicant is responsible for gathering and submitting all information and forms necessary for the selection of a scholarship recipient.
- 4) Applicants must forward the completed application, along with a current authenticated transcript of their grades, to: CMH Foundation, 238 South Congress Street, Rushville, IL 62681.
- 5) All applications must be postmarked on or before the scholarship deadline.
- 6) Foundation representatives shall treat all applications as confidential.

C. Selection of Recipients by Committee

- 1) All scholarship applications shall be reviewed by a committee designated by the CMH Foundation Board.
- 2) Scholarships shall be awarded on the basis of:
 - a. Academic Performance (at high school, college, or graduate school level, if applicable)
 - i. GPA
 - ii. Class rank
 - iii. Course load and courses completed
 - b. Extracurricular Performance
 - i. Awards received
 - ii. Honors achieved
 - c. Community Service
 - i. Volunteerism
 - ii. Community involvement
 - d. Employment (if applicable)
 - i. Performance (as indicated in letters of reference)
 - ii. Relevance to career aspiration

Consideration may also be given to the individual character and motivation of applicants, as revealed in their written applications, letters of reference, or other circumstances.

- 3) If an application is received from an applicant who is related to (parent, grandparent, child, grandchild, sibling, or in-law) any officer or director of the CMH Foundation or Sarah D. Culbertson Memorial Hospital, or anyone who has made substantial donations to the CMH Foundation in the past five years, utmost caution shall be taken to ensure that the application is reviewed based solely on the merit of the applicant. If, based on all facts and circumstances, the application cannot be viewed without improper bias or influence (whether actual or perceived); the Committee shall decline to consider the application and shall notify the applicant accordingly.
- 4) If an application is received from an applicant who is related to a member of the selection committee, under no circumstances shall such Committee member participate in or be present for the review, discussion, or consideration of such application.
- 5) Any applicant not selected in one year may reapply in any later year for which he or she is eligible.

D. Disbursement of Scholarships and Accounting

- 1) Scholarships may be applied toward tuition, fees, room, board, or books, as designated by the scholarship recipient. Scholarship amounts may not be applied toward incidental living expenses.
- 2) Scholarships awarded shall be forwarded by the Foundation directly to the school. In all other respects, scholarship funds shall be handled in a consistent manner.

DEVELOPMENT AND CONSULTATION:

- CMH Foundation Director, Culbertson Memorial Hospital CEO and CMH Foundation Board of Directors.

Reviewed by:	Original Review Date:	Revision Approval Dates:
CMH Foundation Director – Molly Sorrell	1/26/2023	
Culbertson Memorial Hospital CEO – Gregg Snyder	1/26/2023	
CMH Foundation Board	1/26/2023	