

January 23, 2020

The Regular Meeting of the Schuyler County Hospital District was held in the Classroom at Culbertson Memorial Hospital on Thursday, January 23, 2020 at 6:30 p.m. Roll call was as follows:

	<u>Present</u>	<u>Absent</u>
Billingsley	X	
Boyd	X	
Hester	X	
Peters	X	
Redshaw	X	
Snyder	X	
Trone		X
Walters	X	
Worthington	<u>X</u>	<u> </u>
	8	1

John Kessler, CEO, Tim Ward, Foundation Director, Tammy Gadberry, CFO, Leah Wilson, CNO, Bridget Hamm, Executive Assistant, Christina Hardy, Quality & Safety Manager, Molly Sorrell, Marketing Director and Dr. Smith were also present, as well as Sarah Pearce, with the *Rushville Times*, Chuck Bainter from the County Board., Larry Wilson from the City of Rushville and 2 residents from Culbertson Gardens

The Board reviewed the minutes from the regular meeting of December 05, 2019.

Director Peters made the motion, seconded by Director Worthington to approve the minutes. There was no opposition.

Christina Hardy gave the Quarterly QI report. The Quality team met on January 10, .2020 and discussed the following topics:

- New Hire vaccine program
- 2020 Critical Access Safety goals
- Informatics – PC Backup
- Quarterly Quality studies reported
- Federal Regulation updates – Emergency plan
- Infection control annual survey
- Oncology – preventing medication errors
- Video remote interpreting
- HCAHPS and EDCAHPS

Dr. Janelle Smith gave the Medical Staff report from the December 18, 2019 and January 15, 2020 meetings:

- The Ambulance Emergency Medications Policy was reviewed and approved

- The current CRNA's will be extending their retirement dates in order to find replacement staff
- The Sexual Assault Transfer plan has been approved.
- MDH will no longer be reading our nuclear med reports
- September blood utilization – 7 patients treated, 16 units Packed Red Blood cells and 3 platelet units administered.
- October average length of stay was 2.7 days. There were 31 admissions
- There were 364 patients seen in the ER in October with an average total time of 2 hours and 17 minutes
- The Ebola plan is being reviewed and updated
- He Influenza vaccination rate for employees is at 94%, up from 82% last year
- The 24 hr H&P was at 85% for November and only one discharge summary that has not been completed for November
- Privilege adjustments for providers for moderate sedation were discussed and approved
- Critical Lab values were reviewed and approved as written
- The New Hire Health Policy was reviewed and approved as written
- The Behavioral Health Order Set and Discharge Order Set were reviewed and approved as written
- Dr. Kimple will begin seeing patients in February
- Arrangements continue to be made for Dr. Leutz and Dr. Acevedo to begin seeing patients for pain management
- Two CRNA's have been offered contracts
- There will be a site visit in February with Azalea Health in Arkansas
- October blood utilization – 7 patients treated, 13 units Packed Red Blood Cells and 2 platelet units administered
- There were 15 admissions for November with an average length of stay of 3.3 days
- There were 313 patients seen in the ER in November with an average total time of 2 hours and 14 minutes
- The 24 hr H&P was at 58% for the month of December and 3 Discharge Summaries that have not been completed
- Privilege adjustments for providers from Consulting to Courtesy were discussed and approved

Leah Wilson gave the CNO's report:

- Reported volumes and revenue for FY20
- Looking into the standardization of surveys for outpatient clinics
- Exploring the impact of a new EHR in the outpatient clinics
- Oncology added 2 clinic days per month (6 total for each month)
- Dr. Kimple (Neurology) will start February 18, 2020
- Pulmonology added a clinic day each month
- Dr. Kulkarni will retire April 2020
- We are in negotiations with Dr. Peril for Surgery

Tammy Gadberry reviewed the financial information for November and December, 2019. Gross revenue for November was \$2,654,842.73. Expenses were \$1,735,453.26 leaving an operating loss of \$222,994.60. Gross revenue for December was \$2,989,319.44. Expenses were \$1,779,548.89 giving us a profit of \$198,863.38.

Director Walters gave the Finance Committee report.

- Financials were reviewed
- Budget for next year was discussed

Questions regarding the Bylaws were discussed.

Director Walters made the motion, seconded by Director Redshaw to approve the Bylaws. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Snyder	X			
Trone				X
Walters	X			
Worthington	X			
	<u>8</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

The TIF agreement was discussed.

DIRECTOR Peters made a motion, seconded by Director Hester to approve the TIF agreement. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Snyder	X			
Trone				X
Walters	X			
Worthington	X			
	<u>8</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Mr. Kessler gave the CEO's report:

- Most of the internal signs are in place
- We are waiting on final pricing for our external signage
- We have several new specialty providers that we have contracted with or are continuing to negotiate with
- Dr. Kimple, Neurologist out of Quincy will be starting with us in February 2020
- Dr. Kulkarni will be retiring from his Pulmonology practice in April but will continue to read our sleep studies and Pulmonary Function Tests
- We have established action plans as part of our strategic planning and will set up our next planning session in the fall
- We are planning a site visit with Azalea Health in March and will make a decision after this visit as to how we are going to proceed
- Board Self Evaluations were discussed

A discussion was held regarding the Altius Agreement.

A motion was made by Director Walters, seconded by Director Boyd to approve the Altius Agreement effective April 1, 2020. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester	X			
Peters		X		
Redshaw	X			
Snyder	X			
Trone				X
Walters	X			
Worthington		X		
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	6	2		1

Motion passed.

Tim Ward gave the Foundation Report:

- The Foundation met today and had a quorum
- The purchase of a scope buddy for surgical services was approved from the 2018-19 annual appeal
- Nine \$500 EHT Scholarships were approved and two \$400 Regina Erhardt Scholarships were approved
- All proceeds from the Annual Chicken Noodle Dinner will be used for employee scholarships
- The Rushville State Bank Portfolio Management Fee was approved
- Gave an update on the 2019 Annual Appeal and the marketing brochure
- Foundation Board submitted Lynn Stambaugh as a new member

A motion was made by Director Worthington, seconded by Director Boyd to approve Lynn Stambaugh as a Foundation Board member. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Snyder	X			
Trone				X
Walters	X			
Worthington	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
	8	0	0	1

Motion passed.

A resident from Culbertson Gardens was present and reported to the board that the residents are very concerned with the decision regarding the sale of Culbertson Gardens.

Director Snyder read a letter from Mr. Croxton, a resident at the Gardens.

At 7:32 p.m. Director Boyd made the motion, seconded by Director Redshaw to adjourn into Executive Session pursuant to Open Meetings Act Exceptions Section 2(c)6 - Sale of Property, Section 2(c)1 – Personnel and Section 2(c)11 - Litigation. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Snyder	X			
Trone				X

Walters	X			
Worthington	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
	8	0	0	1

Motion passed.

The Board reconvened in open session at 8:34 p.m.

Director Boyd made a motion, seconded by Director Redshaw to accept the bid from Tim and Sheila Ward in the amount of \$141,500 regarding the Sale of Culbertson Gardens. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Snyder	X			
Trone				X
Walters	X			
Worthington	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
	8	0	0	1

Motion passed.

Having no further business to discuss, Director Worthington made the motion, seconded by Director Billingsley to adjourn at 8:36 p.m. There was no opposition.

Rick Boyd, Vice Chairman/Secretary