

December 05, 2019

The Regular Meeting of the Schuyler County Hospital District was held in the Classroom at Culbertson Memorial Hospital on Thursday, December 05, 2019 at 6:34 p.m. Roll call was as follows:

	<u>Present</u>	<u>Absent</u>
Billingsley	X	
Boyd	X	
Hester		X
Peters	X	
Redshaw	X	
Snyder	X	
Trone	X	
Walters	X	
Worthington	X	
	<u>8</u>	<u>1</u>

John Kessler, CEO, Tim Ward, Foundation Director, Tammy Gadberry, CFO, Leah Wilson, CNO, Bridget Hamm, Executive Assistant, Carrie Skiles, HIM Director and Privacy and Compliance officer were also present, as well as Sarah Pearce, with the *Rushville Times*, and Chuck Bainter from the County Board.

The Board reviewed the minutes from the regular meeting of October 24, 2019 and the special meeting of November 4, 2019.

Director Peters made the motion, seconded by Director Boyd to approve the minutes. There was no opposition.

Carrie Skiles presented an Inservice on the Annual Compliance Program. She provided information on Fraud, Waste and Abuse, The False Claims Act, The Anti-Kickback Statute and Stark Law and HIPPA violations. She went over Compliance at CMH and Compliance updates in 2019.

Janelle Smith gave the Medical Staff report from the November 20, 2019 meeting:

- There was recently a site visit to a hospital that uses Azalea. The visit went well and a second site visit will possibly take place after the first of the year.
- Dr. Kimple will be providing Neurology services starting in February. Other providers who will begin providing services in the Spring of 2020 are Dr. Leutz and Dr Acevedo with Orthopedics and Dr. Alzoobi with Pain management.
- Christina Hardy reported that the Physician UR/QI Committee met on October 16, 2019. There were 19 total units of blood administered in July and August. Average length of a stay for the year was at 2.89 days. For the month of September there were 19 Observation admissions, 15 Acute Care admissions and 4 Swing Bed admissions. There were 133 hospital staff delinquent records for July through September and 215 Clinic Provider delinquent charts for the same period. Second quarter Quality reports

for Laboratory, Nuclear Medicine and Clinical Radiologists were reviewed. Patient totals and average total time in the ER for July through September re reviewed. 2020 National Patient Safety goals and Gift of Hope Tissue activity reports were also reviewed.

- Christina Hardy also reported that the P & T Committee met on November 18, 2019. Medication errors from August through October were reviewed as well as Anticoagulation Clinic numbers.
- Harry Norsworth of Komplete 340B has been hired as the new consultant for our 340B program.
- Dr. Alfrhan is working with Kim Taylor on order sets for the AIMS providers.
- The 24 hour H&P was at 85% for the month of October and there is one Discharge Summary that hasn't been completed for October.

Leah Wilson gave the CNO's report:

- Volumes and measures for ER through October 2019 were provided
- Length of stay graphs for Med Surg were provided
- EDCAHPS & HCAHPS results were provided
- The Sexual Assault Transfer Plan is back under construction
- The ER is fully staffed and no traveling nurse is needed
- Med Surg has one traveling nurse but a new employee starts in December
- Went over our Specialty Physicians and services we provide
- Upcoming education and training include TNCC in January and ACLS in April

Tammy Gadberry reviewed the financial information for October, 2019. Gross revenue was \$2,951,076.92. Expenses for the month were \$1,935,505.91 leaving an operating profit of \$86,195.10. After the addition of non-operating revenue and expenses, the year to date net loss was \$28231.96. Cash was up from the previous month while Accounts Receivable and Accounts Payable were down

Director Walters gave the Finance Committee report.

The 2020 Schedule of meetings was reviewed

Director Trone made the motion, seconded by Director Redshaw to approve the 2020 meetings schedule. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			
Hester				X
Peters	X			
Redshaw	X			
Snyder	X			
Trone	X			

Walters	X			
Worthington	<u>X</u>	<u>0</u>	<u>0</u>	<u>1</u>
	8	0	0	1

Motion passed.

The Board Bylaws were discussed. We received an answer from the attorney regarding the questions we have but would like further clarification. The Board tabled the Bylaws until a more detailed answer is provided.

The TIF agreement was discussed and it was decided to be tabled until we can get a map of the TIF district and see if it can be redesigned to include the hospital.

Mr. Kessler gave the CEO's report:

- Final pricing isn't in for the signage. Signage will be phased in after the first of the year due to cost.
- New automatic doors have been installed and are working great. They were paid for by money from the golf outing
- New Bathroom signage will be going up soon
- EHR list of contenders has been narrowed down to 3. We will be doing site visits in the near future

Tim Ward gave the Foundation Report:

- The Foundation met today and had a quorum
- The chicken noodle dinner raised \$1,400 which will go toward scholarships
- Bob Phillips resigned from the Foundation Board
- 8 new transfers were approved

At 7:38 p.m. Director Boyd made the motion, seconded by Director Redshaw to adjourn into Executive Session pursuant to Open Meetings Act Exceptions Section 2(c)6 - Sale of Property and Section 2(c)1 - Employment. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd	X			X
Hester				
Peters	X			
Redshaw	X			
Snyder	X			
Trone	X			
Walters	X			
Worthington	<u>X</u>	<u>0</u>	<u>0</u>	<u>1</u>
	8	0	0	1

Motion passed.

The Board reconvened in open session at 7:54 p.m.

Having no further business to discuss, Director Redshaw made the motion, seconded by Director Boyd to adjourn at 7:58 p.m. There was no opposition.

Rick Boyd, Vice Chairman/Secretary