

January 23, 2025

The Regular Meeting of the Schuyler County Hospital District was held at the State Farm Conference Center on Thursday, January 23, 2025 at 6:30 p.m. Roll call was as follows:

	<u>Present</u>	<u>Absent</u>
Billingsley	X	
Boyd		X
Hester	X	
Peters	X	
Redshaw		X
Trone	X	
Walters	X	
Worthington	X	
	<hr/> 6	<hr/> 2

Gregg Snyder, Executive Director, Tammy Gadberry, CFO, Jason Field, COO, Kristi Hinegardner, CNO (virtually) Dr. Dixon, Medical Director, Christina Hardy, Quality and Safety Director, Molly Sorrell, Marketing and Foundation Director and Bridget Hamm, Executive Assistant. Also present was Morris McClelland from the County Board. .

The Board reviewed the minutes from the regular meeting of December 5, 2024. Director Walters, made the motion, seconded by Director Billingsley, to approve the minutes. There was no opposition.

Molly Sorrel gave the Foundation Report from the meeting of January 23, 2025:

- The committee and board discussed how the foundation funds each of the scholarship programs offered by the CMH Foundation. Director Worthington suggested having a scholarship meeting to revisit our scholarship program. Right now, the only funding coming into the CMH Foundation scholarship is the Chicken Noodle Dinner, which does not create enough revenue to build the fund. Director Eckert mentioned using the Golf Outing as the revenue stream for this fund in the future.
- Transferred \$4,536.98 from the Oncology Restricted fund to Sarah D. Culbertson Memorial Hospital for the purchase of a Blanket Warmer for the Infusion Center.
- The Annual Appeal is doing well, and to date we have collected \$42,028 (130 gifts) for the renovation of our patient rooms.
- We will be awarding 3 - \$1,000 Elmer Hugh Taylor and 1 - \$1,000 Regina Erhardt scholarships this year to our local high school seniors. Motion Carried.
- The board approved a scholarship application for LaGina Miller who is currently an RN at Culbertson. LaGina will be attending Walden University to a bridge program from RN to MSN, ultimately becoming a Nurse Practitioner. LaGina is willing to work in the rural health clinics but aspires to become a hospitalist for Culbertson.
- Unfortunately, only one bid was received for the Therapy Renovation project and the estimated costs were much higher than anticipated. Snyder would like to sit down with Walcon and Erik Price, Culbertson Memorial Hospital's Facilities Director, to go over

the bid in more detail so that we can have a better understanding of the expenses. Snyder will report back to the board when more details are available.

Dr. Dixon gave the Medical Staff Report:

- We worked through a case of Pertussis where staff members were exposed. Vaccines were then offered to all staff
- We are still seeing cases of Influenzas A, COVID and RSV
- The Medical Staff meeting name has been changed to Medical Staff QI
- The committee approved the addition of testosterone pellets for use in Dr. Knudson's Urology Clinic
- The group reviewed the after hours critical lab process. No changes or updates were made to the policy
- Dr. Carlos reported that surveyors were on site January 14th and minor occurrences were noted
- A meeting will be held with Hartenberg Group to update the Medical Staff Bylaws
- Nine providers were approved through Med Staff for credentialing or re-credentialing

Kristi Hinegardner, CNO, was present via Teams to give the CNO report:

- Ed volumes are up. Door to doc times are being monitored
- We now have an Occupational Therapist to help with our Swing Bed program
- Processes in the Outpatient Clinic are being reviewed
- Brittany King has transferred into an Oncology Clinic position

Jason Field gave the COO report. He provided the board with monthly RHC, Radiology and Imaging reports. He recently sent the following policies to the board to review:

Accounting Policies:

Accounting Standards Policy – Annual Budget Policy – Annual Audit Policy – Balance Sheet Procedures – Departmental Responsibility for Grants – Expense Allocation Procedures – Fiscal Services Frant Functions & Responsibility – Fixed Asset Annual Inventory Procedure – Fixed Asset Record Policy – Grant Policy – Grant Personal Time Allocation Procedure – Income Statement Procedures – Standard Accounting Operating Procedure

HIPAAtrek Policies:

Access Controls – Bring Your Own Device – Contingency Plan – Device & Media Controls – ePHI Data Transmission Security & Integrity – Facility Access Controls – Ransomware Incident Procedures – Security Incident Procedures – Security Management Process – Workforce Security

– Workstation Use & Security – Security Awareness & Training –
Auditing Information System Activity – Information Access Management

Director Trone made the motion, seconded by Director Peters to approve the Accounting policies with the exception of the four Grant policies that were tabled by the Compliance Committee. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				
X				
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
	6	0	0	2

Motion passed.

Director Worthington made the motion, seconded by Director Walters to approve the HIPAAAtrek policies contingent upon the Contingency policy and Device Media Control policy referencing the Data Storage policy. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				
X				
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
	6	0	0	2

Motion passed.

Tammy Gadberry gave the financials for November and December. November gross revenue was \$4,747,565.12. Expenses were \$2,243,365.92 leaving an operating loss of \$218,092.32. Net income for the month was \$443,929.89. December gross revenue was approximately \$5.1 million. Operating expenses were \$2.3 million, leaving an operating profit of \$582,000. Net income for the month was \$771,000.

Executive Director Snyder reported the following:

- Cyber insurance has been obtained through AmTrust with limits of 2 million. Annual premium is \$26,000
- Director Snyder had a kick-off meeting with O'Shea Builders on Tuesday. Cost of the first phase of engagement is \$110,000 to be billed monthly.
- The Executive team would like to add a Behavioral Health room to phase one of the renovation

Director Walters made the motion, seconded by Director Worthington to approve the letter of engagement and add a Behavioral Health room to phase one of the renovation. Vote as follows.

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				
X				
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	X			
	<u>6</u>	<u>0</u>	<u>0</u>	<u>2</u>

Motion passed.

In other items, Christina Hardy provided the Quality Report for the board to review.

At 7:51 p.m. Director Trone made the motion, seconded by Director Hester to adjourn into Executive Session pursuant to Open Meetings Act Exceptions 2(c)1 – Employment and Compensation, Section 2(c)5 – Real Estate, Section 2(c)17 – Physician credentialling, Section 2(c)11 – Litigation. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	X			
	<u>6</u>	<u>0</u>	<u>0</u>	<u>2</u>

Motion passed.

The Board reconvened in open session at 8:17 p.m.

Director Worthington made the motion, seconded by Director Walters, to approve credentialing privileges for the following providers:

- Maximina Agagon Datu Boutselis – Radiology
- Philip Brandeis McDonald – Radiology
- Abbas Afif Chamsuddin – Radiology
- Adel Abas Abdaila – Radiology
- Animesh Chandulal Shah – Radiology
- Peter Paul Piampiano – Radiology
- Lloyd David Wagner – Radiology
- Randy Held – CRNA – Anesthesia
- Philip Woerner – Psychiatry (re-credentialing)

Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				
X				
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	<u>X</u>	<u>0</u>	<u>0</u>	<u>2</u>

Motion passed.

Director Trone made the motion, seconded by Director Hester to approve the sale of the garage on Logan Street behind Culbertson Gardens, via sealed bid. Vote as follows.

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	<u>X</u>	<u>0</u>	<u>0</u>	<u>0</u>

6 0 0 2

Motion passed

Director Hester made the motion, seconded by Director Worthington to approve the Resolution Waiver for the Medical Staff Bylaws, which will keep us from privileging physicians multiple times. Vote as follows.

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw				X
Trone	X			
Walters	X			
Worthington	X			
	<u>6</u>	<u>0</u>	<u>0</u>	<u>2</u>

Having no further business to discuss, Director Trone made the motion, seconded by Director Walters, to adjourn at 8:20 p.m. There was no opposition.

Dave Hester, Secretary