

February 23, 2023

The Regular Meeting of the Schuyler County Hospital District was held at the State Farm Conference Center on Thursday, February 23, 2023 at 6:30 p.m. Roll call was as follows:

	<u>Present</u>	<u>Absent</u>
Billingsley		X
Boyd	X	
Hester	X	
Peters	X	
Redshaw	X	
Trone	X	
Walters	X	
Worthington	<u>X</u>	<u> </u>
	7	1

Gregg Snyder, CEO, Tammy Gadberry, CFO, Michelle Epps, CNO, William Dixon, Medical Director, Kristi Hinegardner, Director of Clinical Operations, and Bridget Hamm, Executive Assistant. Also present was Dave Haney with *The Rushville Times*.

The Board reviewed the minutes from the regular meeting of January 26, 2023. Director Worthington made the motion, seconded by Director Peters to approve the minutes. There was no opposition.

Kristi Hinegardner, Director of Clinical Operations, gave an update on Clinical Operations.

Acute Care

- Telemetry has been purchased
- Crash carts are being standardized
- We will be getting new beds
- Swing Bed program is increasing
- Storage/regulatory compliance is being addressed

ED

- The ED is doing real time case reviews
- Storage/regulatory compliance has been addressed
- Employee engagement is increasing
- The 24 hour census and transfers are being reviewed daily
- Strategies to eliminate safety risks are being put in place
- Doing data collections for transfers, admits and discharges

OP Clinics

- Dr. Bozdech has returned and we are looking into increasing his days
- Dr. Tripathi will begin seeing GI patients one day a month
- ENT will begin March 22nd

- We have a Prior Auth specialist doing prio auths for all outpatient clinics, Dr. Stitt, Alexis Murk and Dr. Carlos
- We have implemented centralized scheduling for all outpatient services
- Amber Cloginger is the new Director of Business Development at QMG

Surgery

- Providers have given lists of equipment needs for increased procedures
- Policies have been revised to be regulatory compliant
- We are eliminating risks for medication storage
- Full time Anesthesia has been secured
- Policy and equipment reviews are being completed

RHC's

- We are reviewing and correcting regulatory guidelines
- Dr. Carlos and Dr. Still are doing great with staff and patient satisfaction being high
- We are interviewing Locums for coverage
- Block scheduling has been implemented

Miscellaneous

- Surgery and OP Clinics now have inventory charts for all carts
- Rounding is done each day in all departments
- Each department is reviewing JC survey readiness
- Oxygen storage has been centralized

Dr. Dixon gave the Med Staff report:

- Some of the Lab processes are being reworked
- NES will be taking over ED services in May
- Dr. Carlos Kirkwood is now the Clinic Medical Director
- World Kidney Day is March 9th and a open house will be held at the hospital
- The 24hr H&P was 92% for January

Michelle Epps gave the CNO report:

- We are focusing on Cerner
- Volumes are increasing in the OP clinics
- Infectious Disease and Podiatry service lines have been added
- A new CRNA is starting in April
- A Pain Management clinic will be starting 2 days a month
- ENT services start in March

Tammy Gadberry reviewed the financial information for November, December and January.

January financials are as follows: Gross revue for the month was \$4,562,960.60. Expenses were \$2,353,932.59. The operating loss was \$132,747.29, leaving a net income of \$17,731.78.

On a year to date basis, the operating profit was \$719,277.26. After the addition of non-operating revenue and expenses, the net income for the year to date was \$2,238,230.02

Joe Redshaw reported for the Finance Committee.

Director Walters made a motion, seconded by Director Hester to accept the Capital Budget and approve the FY24 Budget. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley				X
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Director Worthington made the motion, seconded by Director Trone to approve the Restricted Funds Policy. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley				X
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Michelle presented an updated Meal and Break Policy that follows Illinois laws and a Hiring of New Employees Policy Director Peters made the motion, seconded by Director Hester, to approve the policies. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley				X

Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Gregg Snyder gave the CEO report:

- NES has been secured for ED services. A one year contract has been signed
- Plans for a new Therapy Building are in the works
- Department Managers are working on a healthy culture
- Strategic Plan priorities have been established

Director Worthington made the motion,seconded by Director Walters, to accept the Strategic Plan for FY24. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley				X
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

In other business, Gregg provided information from Vizient for the Board to review. A credentialing Contract with PMG was presented. Director Worthington made the motion, seconded by Director Walters, to approve the contract with PMG at a rate of approximately \$60,000 a year. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley				X
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>X</u>	<u></u>	<u></u>	<u></u>

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Motion passed.

At 7:31 p.m. Director Trone made the motion, seconded by Director Redshaw, to adjourn into Executive Session pursuant to Open Meetings Act Exceptions 2(c)1 – Employment.

Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley				X
Boyd	X			
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
	7	0	0	1

Motion passed.

The Board reconvened in open session at 7:51 p.m.

Having no further business to discuss, Director Trone made the motion, seconded by Director Walters, to adjourn at 7:52 p.m. There was no opposition.

Dave Hester, Secretary