

October 28, 2021

The Regular Meeting of the Schuyler County Hospital District was held at the State Farm building on Thursday, October 28, 2021 at 6:30 p.m. Roll call was as follows:

	<u>Present</u>	<u>Absent</u>
Billingsley	X	
Boyd		X
Hester	X	
Peters	X	
Redshaw	X	
Trone	X	
Walters	X	
Worthington	X	
	<u>7</u>	<u>1</u>

John Kessler, CEO, Gregg Snyder, Transitioning CEO, Tammy Gadberry, CFO, Michelle Epps, Interim CNO, Bridget Hamm, Executive Assistant, Christina Hardy, Safety and Quality Director and Dr. Smith, as well as Alan Palo and Dave Haney with the *Rushville Times*.

The Board reviewed the minutes from the regular meeting of September 23, 2021.

Director Peters made the motion, seconded by Director Redshaw to approve the minutes. There was no opposition.

Christina Hardy gave the Quarterly Quality Report for 2nd quarter FY22.

Dr. Smith gave the Medical Staff report from the October 20, 2021 meeting:

- Flaws in the credentialing process were addressed and will be resolved by including key stakeholders in the process
- Dr Alfrhan reported that there continue to be challenges with transfers of patients to higher level of care facilities
- Average length of stay for August was 2.6 days with 18 observation, 6 acute and 3 swing bed admissions
- There were zero delinquent records for the hospital and 2 for clinic
- There were 389 ER patients in August and the average door to MD was 33 minutes
- There were zero readmissions and four death reports for quality of care review
- The Infection Control Committee met on Sept 25th. The influenza drill was disused. One C Diff patient was admitted, but it was not hospital acquired. COVID-19 positives for august were 71
- The 24 hr H&P was 93% for September

Dr. Smith expressed her concerns that the Med Staff Bylaws need to be revised. They are out of date and she feels they need to be re-written by an attorney to be brought up to date.

Michelle Epps gave the CNO Report:

- Staffing issues and open positions were discussed
- Rhonda Briney has resigned and the Med/Surg Manager and will begin a new position as Clinical Educator
- Michelle is working with HR on the Onboarding process
- Is going to implement ESI Level Triage in the ED
- Outpatient Lab services are moving back Nov 1st
- SLS has a Manager position open
- Seeking a new grant opportunity for Aquatic Therapy

Tammy Gadberry reviewed the financial information for September 2021. Gross revenue was \$4,462,158.65. Expenses for the month were \$1,988,35.31 leaving an operating profit of \$678,156.09. After the addition of non-operating revenue and expenses, the net income was \$718,383.76.

On a year to date basis, the operating profit was \$3,223,928.86. After the addition of non-operating revenue and expenses, the net income for the year to date was \$4,323,398.46.

Joe Redshaw reported for the Finance Committee. The board decided to table the Tax Levy until the next board meeting.

Director Trone made the motion, seconded by Director Worthington to approve the purchase of The Plum 360 Pump Replacement Project for approximately \$77,000 as well as \$1,614 for poles if needed. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Director Worthington made the motion, seconded by Director Peters, to approve the purchase of the Lippincott Online Procedure Manual in the amount of \$5,547. Vote as follows:

<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
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Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Director Walters made the motion, seconded by Director rone, to approve the purchase of the Ellucid Policy Management System for the cost of around \$9,000 annually. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Director Peters made the motion, seconded by Director Walters, to approve the purchase of the Verathon GlideScope at a cost of \$15,975. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Michelle presented to the board the need for 2 Off Shift Clinical Supervisors. The Clinical Nursing Supervisor position is responsible for the direction of clinical nursing activities and the continuum of clinical operations within the hospital during off-hours. This position provides leadership and nursing services to staff and patients in the acute medical unit and

emergency department and works with the entire healthcare team to coordinate and provide healthcare services. The Clinical Nursing Supervisor identifies appropriate resources to provide education to patients, their families and staff members and assists in supporting administrative and operational efficiencies working closely with the Clinical Manager(s) and the CNO. Director Walters made the motion, seconded by Director Redshaw to approve the hiring of 2 Off Shift Clinical Supervisors. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

The board reviewed the updates to the Dress Code Policy. Director Walters made the motion, seconded by Director Worthington, to approve the changes to the policy. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Gregg Snyder gave the CEO's report:

- The West Wing renovation is going well
- The MRI truck will be moving to the other side of the hospital by Cardiac Rehab
- All staff meetings will be held Nov 16th
- The compensation review was received last week
- The EHR is a top priority and he's hoping to make a decision by the end of the year
- Provider meetings have been resumed
- Budget meetings are complete
- SWOT analysis was sent out last week
- Hoping to have health insurance quotes by the middle of November

In other business, John Kessler addressed the board and thanked everyone as this is his last meeting as part of the Culbertson family.

At 7:59 p.m. Director Trone made the motion, seconded by Director Redshaw, to adjourn into Executive Session pursuant to Open Meetings Act Exceptions 2(c)1 – Employment & Contracts, Section 2(c)5 – Purchase or Lease of Property and Section 2(c)11 – Litigation.

Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

The Board reconvened in open session at 8:35 p.m.

Director Walter made the motion, seconded by Director Worthington, to take over snow removal and maintenance of the alley where the MRI truck will park. Vote as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Present</u>	<u>Absent</u>
Billingsley	X			
Boyd				X
Hester	X			
Peters	X			
Redshaw	X			
Trone	X			
Walters	X			
Worthington	X			
	<u>7</u>	<u>0</u>	<u>0</u>	<u>1</u>

Motion passed.

Having no further business to discuss, Director Trone made the motion, seconded by Director Redshaw to adjourn at 8:37 p.m. There was no opposition.

Dave Hester, Secretary